



CATHOLIC UNIVERSITY OF RWANDA

P.o Box 49 Butare/Huye - RWANDA
Registry: 250 733 214 677 - Administration: 250 733 214 678
email: catholic.university.rwanda@gmail.com
website: www.cur.ac.rw

VACANCY ANNOUNCEMENT

The Catholic University of Rwanda (CUR), through its Faculty of Health Sciences, invites applications from highly qualified, motivated, and competent candidates for several full-time positions at the SAVE CAMPUS.

1. AVAILABLE POSITIONS & OVERVIEW

No	Position Title	Department / Program	No. of Posts	Employment Type
1	Assistant Lecturer	Nursing Program	1	Full-time
2	Clinical Instructor	Biomedical Laboratory Science	1	Full-time
3	Clinical Instructor	Midwifery Department	1	Full-time
4	Assistant Lecturer	Midwifery Department	1	Full-time

2. DETAILED JOB PROFILES

POSITION 1: ASSISTANT LECTURER (NURSING)

- **Job Purpose:** To deliver high-quality theoretical and clinical instruction, engage in scholarly activities, and contribute to curriculum development in the Nursing Program.

Duties and Responsibilities

- Teach theory and supervise clinical practice at the undergraduate level.
- Develop and update course materials, syllabi, and assessments.
- Advise and mentor nursing students academically and professionally.
- Participate in departmental meetings, curriculum reviews, and quality assurance activities.
- Conduct research and contribute to scholarly publications.
- Collaborate with clinical placement sites to ensure effective student learning.
- Assist and supervise undergraduate research projects.
- Perform laboratory-related duties and other tasks assigned by the faculty leadership.

Minimum Qualifications and Competencies

- **Profession:** Registered Nurse with a valid practicing license.
- **Education:** Master's degree in Nursing specializing in: *Critical Care and Trauma Nursing, Perioperative Nursing, or Oncology Nursing.*



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- **Bachelor's degree** in Nursing from a recognized institution.
- **Experience:** At least **2 years of clinical nursing experience** in the relevant specialty. Higher education teaching experience is an added advantage.
- **Skills:** Competence in digital health technologies, research, communication, and interpersonal skills.

POSITION 2: Clinical Instructor (Biomedical Laboratory Science)

Job Purpose: The Clinical Instructor will prepare, support, supervise, and document laboratory practical sessions. The post holder will help maintain safe, clean, organized, and functional teaching laboratories and will support lecturers and students during practical learning activities.

Duties and Responsibilities

- Prepare laboratories, equipment, reagents, specimens, consumables, and instructional materials
- required for practical sessions.
- Assist lecturers in conducting and supervising laboratory practical sessions.
- Guide students in the correct use of laboratory equipment, materials, and relevant laboratory techniques.
- Enforce laboratory safety, biosafety, infection prevention and control, waste management, and emergency procedures.
- Ensure that students use appropriate personal protective equipment during practical sessions.
- Maintain accurate records of practical sessions, equipment use, reagents, consumables, incidents, and other laboratory activities.
- Record and follow up students' attendance during laboratory practical sessions.
- Conduct regular inventories of laboratory equipment, reagents, consumables, and other materials.
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- Monitor stock levels and promptly report shortages, damaged materials, expired reagents, and equipment requiring repair or replacement.
- Ensure the cleanliness, organization, and proper functioning of laboratories before, during, and after practical sessions.



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- Perform routine and periodic preventive maintenance of laboratory equipment according to
- manufacturers' instructions.
- Maintain equipment maintenance, calibration, verification, and repair records.
- Report equipment breakdowns, laboratory accidents, safety incidents, and nonconformities to the
- responsible authority.
- Support the implementation of laboratory quality management procedures.
- Participate in the development and review of laboratory standard operating procedures.
- Support the proper segregation, treatment, storage, and disposal of laboratory waste.
- Perform other laboratory-related duties assigned by the Dean of the Faculty, Head of Department,
- or immediate supervisor..

Minimum Qualifications and Competencies

- **Education:** Bachelor's degree in Biomedical Laboratory Sciences (or closely related field) with at least **Second Class Upper Division**.
- **Experience:** At least **7 years of relevant professional experience**, preferably in a higher education or institutional teaching laboratory.
- **Licensing:** Registration with the relevant health professional regulatory body and a valid practicing license.
- **Skills:** Inventory management, safety protocols, MS Office proficiency, and fluency in English (Kinyarwanda/French is an asset).

POSITION 3: CLINICAL INSTRUCTOR (MIDWIFERY)

- **Job Purpose:** To provide practical and clinical instruction, supervision, mentorship, and assessment of Midwifery students during skills-laboratory sessions and clinical placements.

Duties and Responsibilities

- Provide clinical and practical instruction to Midwifery students following the approved curriculum.
- Demonstrate midwifery procedures and mentor students in developing clinical competencies.
- Assess clinical performance, provide constructive feedback, and maintain assessment records.
- Collaborate with clinical preceptors and facility staff to optimize student learning.



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- Manage, maintain, and ensure safe storage of skills-laboratory equipment.
- Participate in OSCEs, practical assessments, departmental activities, and community outreach.

Minimum Qualifications and Competencies

- **Education:** Bachelor's degree in Midwifery from a recognized higher learning institution.
- **Licensing:** Valid registration and practicing license from the relevant regulatory body in Rwanda.
- **Experience:** Relevant professional experience in Midwifery, preferably in a clinical or teaching environment.
- **Core Knowledge:** Strong understanding of maternal, newborn, reproductive, antenatal, intrapartum, and postnatal care.
- **Skills:** Fluency in English (Kinyarwanda/French is an asset), teamwork, communication, and digital tool proficiency.

POSITION 4: ASSISTANT LECTURER (MIDWIFERY)

- **Job Purpose:** To contribute to high-quality theoretical and practical education in Midwifery through classroom teaching, skills-laboratory sessions, clinical supervision, and research.

Duties and Responsibilities

- Prepare and deliver lectures, tutorials, seminars, and practical learning activities.
- Support curriculum development, review, and implementation of Midwifery programs.
- Supervise and assess students during clinical placements and institutional examinations.
- Provide academic guidance and mentorship to students.
- Participate in research, publications, conferences, and continuous quality assurance.
- Promote professional ethics, patient safety, and respectful maternity care.
- Collaborate with clinical partners to bridge theoretical education and simulation-based learning.

Minimum Qualifications and Competencies

- **Education:** Master's degree in Midwifery or a closely related field.
- **Bachelor's degree** in Midwifery or Nursing from a recognized higher learning institution.
- **Licensing:** Valid registration and practicing license from the relevant professional regulatory body in Rwanda.



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- **Experience:** Relevant professional and/or teaching experience in Midwifery. Evidence of research or publications is an added advantage.
- **Skills:** Student-centered mindset, attention to detail, professional integrity, and fluency in English.

GENERAL APPLICATION REQUIREMENTS

Required Application Documents (All Positions)

All applicants must compile and submit the following documents:

1. A **signed application letter** addressed to the **Vice Chancellor at the Catholic University of Rwanda**.
2. An updated and **signed Curriculum Vitae (CV)**.
3. A **recommendation letter** from the applicant's most recent employer or line manager.
4. **Certified copies** of relevant academic degree certificates.
5. An **academic equivalence certificate** issued by the competent Rwandan authority (HEC) for qualifications obtained outside Rwanda (where applicable).
6. A copy of a valid **National Identity Card** or Passport.
7. A copy of a valid professional **practicing license**.
8. Copies of **employment certificates** or documents demonstrating the required professional experience.
9. Any other relevant documents supporting the application (e.g., publications for lecturing roles).

Application Procedure & Submission

- **Mode of Submission:** Complete applications must be submitted via email to recruitment@cur.ac.rw
- **Email Subject Title:** Applicants must clearly indicate the exact position they are applying for in the email subject line (e.g., "**Application for Nurse Assistant Lecturer**" or "**Application for Laboratory Technologist**").
- **Submission Deadline:** 20th OCTOBER 2026.

Fr. Dr. Laurent NTAGANDA

Vice Chancellor of the Catholic University of Rwanda (CUR)

